Connection to Careers

Genetic Counselor

Genetic counselors understand genetics and how inherited diseases are passed from parents to children. They understand how to help parents calculate the changes of the child inheriting a genetic disease. They also help people to cope with the emotional difficulties of discovering they have a genetic disease in their families.

Research Doctor

A research doctor requires very specialized skills as well as a medical doctor degree. This would help the person know how to work with people as well as understand how to conduct experiments in a laboratory. Many research doctors have dual degrees: M.D., Ph.D.

Nurse Research Coordinator

Nurse research coordinators are responsible for recruiting and organizing patients who volunteer for a clinical trial (time when new treatments are actually practiced on patients). They make sure all data is collected properly, recorded, and kept confidential. These nurses are the vital link between the patient and science. They are usually RNs with a Masters of Science degree.

Medical Records Technician

Medical Records Technicians organize and code patients’ records, compile reports, and statistical data. Computer literacy is an important part of the education and training need for this job.

Medical Records Administrator

A Medical Records Administrator plans for the systems for storing and obtaining information from medical records. They prepare information for legal actions and insurance claims. They are responsible for training, management and supervision of departments and personnel. Computer experience is necessary for this career.

Medical Secretary

Medical Secretaries are employed by hospitals, care facilities, and clinics. They record information, schedule procedures or tests, answer telephones, order supplies, transcribe orders from the doctors’ notes to the nursing files, and work with computers to record or obtain information.

Admitting Clerk or Officer

Admitting Officers/Clerks work in the admission department of a health care facility. They are responsible for gathering all the information when a patient is admitted, assigning rooms, maintaining records and processing patient information. An admitting officer manager requires an associate or bachelor’s degree.